

## MINUTES

### ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK EXAMINING BOARD

MARCH 28, 2019

The meeting was called to order by Acting Chairperson John DeRosa on Thursday, March 28, 2019 at 9:05 a.m. at 450 Columbus Boulevard, Hartford, CT, 06103 in Hearing Room J.

Members Present: John R. DeRosa, Jr., Elevator Craftsman,  
Acting Chairperson  
Michael Griffin, Elevator Craftsman  
Paul Farnsworth, Unlimited Contractor  
Dale Clayton, Public Member

Members Absent: Peter Kalousdian, Unlimited Contractor  
Todd Johnston, Public Member  
Thomas J. O'Reilly, Unlimited Contractor

Board Vacancies: Public Member

DCP Board Staff: Karen Layman, License & Application Analyst

Board Council Present: None

Others Present: Arunan Arulampalam, Deputy Commissioner  
Paulette Annon, Staff Attorney, Legal Division  
Cynthia Fernandez, Staff Attorney, Legal Division  
Janita Hamel, Supervisor, Investigations Division  
Gil LaClair, IUEC Local 91

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

**Agency Website:** [www.ct.gov/dcp](http://www.ct.gov/dcp) **Division E-Mail:** [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

**APPEARANCE BY DCP DEPUTY COMMISSIONER ARUNAN ARULAMPALAM:**

DCP Deputy Commissioner Arunan Arulampalam introduced himself to the Board. The Board welcomed him and looks forward to working together in the future.

**APPEARANCE BY PAULETTE ANNON AND CYNTHIA FERNANDEZ, DCP LEGAL DIVISION:**

Paulette Annon introduced Cynthia Fernandez as a newly hired attorney for the DCP Legal Division.

**MINUTES FROM PREVIOUS MEETING:**

The Board reviewed the draft minutes of the November 29, 2018 Elevator Installation, Repair, and Maintenance Work Examining Board meeting and voted to approve as written.

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

None

**DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:**

Janita Hamel informed the Board that there are two open cases and no new cases to report.

Discussion took place regarding the Investigation Division's procedures for addressing complaints and conducting site inspections.

**OLD BUSINESS:**

**1. Residential Stair Lift Technician License Statutes and Regulations**

The Board reviewed documentation provided by DCP regarding the RSL license, as per the Board's request at the November 29, 2018 meeting. After review, the Board voted unanimously to request that DCP provide the following documentation for the June 20, 2019 meeting:

- Submittals for all approved RSL applications to establish that they have complied with the qualifications under 21a-340f-2.
- Programs submitted at today's meeting, including Acorn Stairlifts, Bruno, and Stannah Stairlifts, outlining in detail what these programs encompass.

## **2. Application Report**

The Board reviewed an application report for the period of 2/17/2018 to 3/22/2019.

## **3. Continued discussion regarding Chapter 393, Section 20-331, Examining Boards, which defines the make-up of board members.**

The Board discussed the current make-up of the Board, as outlined in Section 20-331, and possible changes to this structure, such as proposing to add a limited contractor (R-5) position.

### **NEW BUSINESS:**

#### **1. 2019 draft legislative proposal for adding inspection and testing to definitions within Chapter 393**

Board so noted.

#### **2. Connecticut State Statute and Regulations on reciprocity laws for occupational license types**

Board so noted.

### **CORRESPONDENCE:**

None

### **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

None

There being no further business, the meeting adjourned at 10:25 a.m.

Respectfully submitted,

Karen Layman, License and Applications Analyst

### **2019 MEETING SCHEDULE:**

- June 20, 2019
- September 19, 2019
- December 12, 2019