

## MINUTES

### ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK EXAMINING BOARD

OCTOBER 5, 2016

The meeting was called to order by Acting Chairperson John DeRosa at 9:00 a.m. on October 5, 2016 in Room 117 at the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Members Present: John R. DeRosa, Jr., Elevator Craftsman,  
Acting Chairperson  
Thomas J. O'Reilly, Unlimited Contractor  
Paul Farnsworth, Unlimited Contractor  
Todd Johnston, Public Member  
Dale Clayton, Public Member

Members Absent: Michael Griffin, Elevator Craftsman  
Joseph Bayusik, Unlimited Contractor

Board Vacancies: Public Member

DCP Board Staff: Theodore Doolittle, Director  
Richard M. Hurlburt, Director  
Karen Layman, Secretary

Board Council Present: None

Others Present: Clifford Bullock, Bullock Access  
Gil LaClair, IUFC Local 91  
Owen Golding, Dept. of Labor

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

**Agency Website:** [www.ct.gov/dcp](http://www.ct.gov/dcp) **Division E-Mail:** [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

**APPEARANCE BY THEODORE DOOLITTLE, DIRECTOR, OCCUPATIONAL ENFORCEMENT UNIT**

Director Theodore Doolittle appeared and introduced himself to the Board as a newly hired director at the Department, and informed the Board that he will be heading an enforcement unit that handles occupational trades and home improvement contractors. The Board is pleased that Mr. Doolittle has come onboard and is looking forward to working with him.

**MINUTES FROM PREVIOUS MEETING:**

The Board reviewed the draft minutes of the August 3, 2016 Elevator Installation, Repair, and Maintenance Work Examining Board meeting and voted to approve as written. Thomas O'Reilly abstained from voting.

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

None

**APPLICATIONS:**

None

**OLD BUSINESS:**

**1. Public Act No. 16-3 – An Act Concerning Installers of Residential Stair Lifts**

Assistant Attorney General Raul Rodriguez has informed Chairperson John DeRosa that the informal opinion regarding proposed draft regulations for limited residential stair lift contractor and journeyman license types relative to Public Act No. 16-3 has not been finalized at this time. The Board will not take any further action on this matter until such time that this opinion is available.

**NEW BUSINESS:**

**1. Review of PSI exam results**

The Board reviewed a PSI Exam Result report dated 1/01/15 to 9/30/16

**2. Meeting Schedule for 2016/2017**

The Board was advised that the Department of Consumer Protection will be moving to 450 Columbus Boulevard, Hartford, Connecticut, 06103 in December of 2016 and that, due to the move, all December and January Board, Commission, and Council meetings have been cancelled. All board members present received a 2017 Meeting Schedule. The next Elevator Installation, Repair, and Maintenance Work Examining Board meeting will take place on February 16, 2017.

**CORRESPONDENCE:**

None

**DCP OCCUPATIONAL ENFORCEMENT UNIT:**

1. The Board received a complaint report provided by the Department dated January 1, 2016 to September 30, 2016 including open and closed cases.

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

Clifford Bullock, Bullock Access appeared to express the following two concerns: One is the concern regarding unlicensed persons doing residential stair lift work due to the fact that many are not aware that this is licensable work in the State of Connecticut and two, that R-6 licensees are seeking employment with employers that do not have R-1 or R-5 license holders in their employ, as is required.

**The Board noted these concerns.**

There being no further business, the meeting adjourned at 9:33 a.m.

Respectfully submitted,

Karen Layman,  
Board Secretary

**2017 MEETING SCHEDULE**

- **February 16**
- **May 18**
- **August 17**
- **November 16**

**Meetings will be held at 450 Columbus Boulevard, Hartford, CT, 06103 at 9:00 a.m.**