

SPECIAL MEETING

MINUTES

ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK EXAMINING BOARD

DECEMBER 9, 2011

The “**Special Meeting**” was called to order by John R. DeRosa, Jr., Acting Chairperson at 9:45 a.m. in Room-117 at the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Members Present: John R. DeRosa, Acting Chairperson
Thomas J. O’Reilly, Contractor
Paul Farnsworth, Contractor
Joseph Bayusik, Contractor
Michael D. Griffin, Journeyperson

Members Absent: None

Board Vacancies: Two Public Members

Board Counsel Present: None

DCP Staff Present: Nelson Leon

Public Present: Tom Pine

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

Agency Website: www.ct.gov/dcp **Division E-Mail:** dcp.occupationalprofessional@ct.gov

MINUTES FROM PREVIOUS MEETINGS

The Board voted unanimously to approve minutes of the November 14, 2011 Elevator Installation, Repair and Maintenance Work Examining Board Special Meeting.

APPLICATIONS

Steven T. Cassidy, Meriden, CT – (R-2) Unlimited Journeyman – Approved

The Board voted unanimously to approve Mr. Cassidy's application.

William A. Johnson, N. Branford, CT – (R-1) Unlimited Contractor – Denied

The Board voted unanimously to deny Mr. Johnson's application due to lack of required notarized statement from his employing (R-1) Unlimited Contractor, attesting to his dates and duties of employment as an (R-2) Unlimited Journeyman.

Thomas L. Mele, Plantsville, CT – (R-2) Unlimited Journeyman – Approved

The Board voted unanimously to approve Mr. Mele's application.

CORRESPONDENCE

George J. Walter, Jr., Atlantic Equipment Installers Service Manager – Attempting to register an employee as an (R-10) apprentice under the company (R-9) license holder. Under the second section of the application for "Apprentice Trainee" form you ask for training program outline. What are the requirements for this "Training Program" as in hours of instruction required, content of training material etc. We would appreciate any information and guidance on this matter. Our (R-9) License holder is Donald J. Huelsman (License No. 475541-R-9).

The Board unanimously concluded that all applicants seeking to be registered an "Apprentice Trainee", must submit, as reflected within the "Apprentice Trainee Registration" application, a copy of their training program outline, including content and hours for both related instruction and on the job training for the Board to review.

REQUESTING REINSTATEMENT OF LAPSED LICENSE

Thomas R. Pine, Hebron, CT – (R-2) Unlimited Journeyman (Lapsed 8/31/09)

The Board voted unanimously to deny reinstatement of Mr. Pine's license and is requiring him to re-apply and re-test for his license.

2012 MEETING SCHEDULE IN ROOM-117 FROM 1:00 – 2:00

- January 5th and 19th
- February 2nd and 16th
- March 1st and 15th
- April 5th and 19th
- May 3rd and 17th
- June 7 and 21st
- July 5th and 19th
- August 2nd and 16th
- September 6th and 20th
- October 4th and 18th
- November 1st and 15th
- December 6th and 20th

There being no further business, the meeting adjourned at 11:45 a.m.

Respectfully submitted,

Nelson Leon
Board Secretary

The next meeting of this Board is scheduled for Thursday, January 5, 2012 at 1:00 p.m. in Room-117.