

**AUTOMOTIVE GLASS WORK AND FLAT GLASS WORK
EXAMINING BOARD
TEL. NO. (860) 713-6135**

SEPTEMBER 21, 2018

The Connecticut Automotive Glass Work and Flat Glass Work Examining Board held a regular meeting on September 21, 2018 in Hearing Room J, North Building, Department of Consumer Protection, 450 Columbus Boulevard, Hartford, Connecticut 06103

Board Members present: Edward J. Fusco (*Unlimited Journeyperson- Flat Glass Work*)
Jennifer Russell-Vanasse (*Unlimited Contractor-Flat Glass Work*)
Frank Pitrone (*Unlimited Contractor-Automotive Glass Work*)
Carl Von Dassel (*Unlimited Contractor- Flat Glass Work*)
John A. Wisniewski (*General Contractor- Auto Glass Work*)

Board Members not present: Brian Blank (*Public Member*)
Daniel Kulas (*Public Member*)
David A. Wills (*Public Member*)

Board Vacancies: None

Board Staff Present: Karen Layman, License/Applications Analyst

Others Present: Pamela Brown, Director, Investigations
Janita Hamel, Supervisor, Investigations
Julianne Avallone, Director, Legal Division

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860) 706-1202.

Agency Website: www.ct.gov/dcp

Division E-Mail: dcp.occupationalprofessional@ct.gov

1. 9:30 A.M. MEETING CALLED TO ORDER BY CHAIRMAN.

Board Chairman Mr. Edward J. Fusco called the meeting to order at 9:34 AM.

2. REVIEW OF DRAFT OF MINUTES OF PREVIOUS MEETING: JUNE 22, 2018

The Board reviewed and voted unanimously to approve the minutes of the June 22, 2018 Board Meeting as submitted. (Von Dassel, Wisniewski)

3. COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

4. DCP INVESTIGATION DIVISION:

A. Pamela Brown provided a demonstration of the online complaint process, including anonymous complaints.

B. Janita Hamel provided a complaint report dated July 1, 2018 to August 28, 2018 and provided an overview.

5. OLD BUSINESS:

A) Continued discussion – Flat glass draft regulation review, status of acceptable wording pertaining to definitions of pre-glazed or preassembled.

The Board reviewed the draft regulation document submitted at today’s meeting, and a lengthy discussion took place regarding the definition of “pre-glazed and preassembled” as outlined in this document. Julianne Avallone was present and discussed with the Board the options to change this definition through regulation or statute. Julianne will follow up on this matter and update the Board at their December 14, 2018 meeting.

B) Continued discussion - Memorandum of Understanding dated November 16, 2016

No new discussion took place on this topic.

C) Continued discussion - Proposed Regulation Section 20-332-8 including underlined added wording regarding DCP application process.

Julianne Avallone clarified for the Board the changes in this proposed regulation.

D) Change in meeting date - The next meeting of the Automotive Glass Work and Flat Glass Work Examining Board will take place on Friday, December 14, 2018.

Board so noted.

6. REVIEW OF CORRESPONDENCE:

None

7. NEW BUSINESS

Julianne Avallone provided the following updates from the Legal Division:

- A new DCP staff attorney position has been approved and is expected to be filled by October. This new attorney will assist Paulette Annon with occupational and professional enforcement cases.
- The Department can now issue tickets to people who do not respond to complaint letters, and do not have a license with DCP.

8. OTHER BUSINESS:

None

9. COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

There being no further business, the meeting adjourned at 11:17 AM.

NEXT MEETING DATE: December 14, 2018

**450 COLUMBUS BOULEVARD, NORTH BUILDING,
HEARING ROOM J
HARTFORD, CT 06103.**

TIME: 9:30 AM

Respectfully Submitted,

Karen Layman
License and Applications Analyst