

**STATE OF CONNECTICUT**  
**ARCHITECTURAL LICENSING BOARD**

**-MINUTES-**

**MARCH 16, 2018**

The six hundred seventy fifth meeting of the Architectural Licensing Board, held on March 16, 2018, was called to order by Chairman Mr. David H. Barkin at 9:01 AM in Hearing Room J., 450 Columbus Boulevard, North Building, Hartford, Connecticut.

**Board Members**

<b>Present:</b>	David H. Barkin	Board Member, Chairman, Architect
	Angela D. Cahill	Board Member, Architect
	Philip H. Cerrone	Board Member, Architect
	Twig Holland	Board Member, Public Member

**Board Members**

<b>Not Present:</b>	Laurann Asklof	Board Member, Public Member
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**Vacancies:** None

<b>DCP Staff Present:</b>	Robert M. Kuzmich	License/App. Specialist, DCP
	Paulette Annon	Staff Attorney, DCP
	Leslie O'Brien	Manager, DCP

<b>Others Present:</b>	Gina Calabro	AIA/CT
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*Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860) 706-1202.*

Agency Website: [www.ct.gov/dcp](http://www.ct.gov/dcp)      Division E-Mail: [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

## **1. Review of minutes of the January 19, 2018 Architectural Licensing Board Meeting.**

The Board voted unanimously to approve the minutes as written. (Cerrone/Cahill/).

## **2. Comments or Concerns of any Person Present Today.**

There were no comments from anyone present at today's meeting.

## **3. Old Business**

### **3A. Items for review and discussion requiring Statutory/Regulatory changes:**

1. CEU Requirements; Mr. Cerrone gave the Board a written summary of the continuing education requirements and cycle for all the States and the Virgin Islands. In addition, he also gave the Board a more detailed written breakdown of the specific State procedures for auditing licensees and the consequences for not being in compliance for the following States: New Hampshire, Rhode Island, Massachusetts, Vermont, Maine, New York, and New Jersey.

Mr. Cerrone stated that the average amount of continuing education required per State is about twelve hours. It was also noted that Arizona, Connecticut, Maine, North Dakota, and Pennsylvania are the only States without a continuing education requisite.

2. Increase fines available to ALB; discussion relating to his item is included under Item (3) below.

3. Review NCARB Model Law against our CT Statutes / Regulations; Mr. Barkin gave the Board a written comparison between NCARB's Model Laws and Regulations and Connecticut Architectural Laws and Regulations prepared by the NCARB and including his proposed actions/changes for specific items. The Board decided to pursue the following proposed actions/changes:

(A) Architect Emeritus – discussion concerned a change to the Regulation to define the use of Architect – retired with reference to the existing statutory language or redefine “Architect Emeritus” with permitted use of this title under conditions to be defined by statute.

(B) Defining the term “Incidental” – significant discussion was held concerning the problems encountered in the past relative the current undefined term. The Board asked that they be sent documentation sent to Mr. D.L. Chandler, Project Manager, City of Hartford, Department of Development Services to this term and the term “Responsible Design Professional”.

(C) Expand prohibited terms such as “architectural designer”, “architectural design”, etc.

(D) Require out-of-state architect licensees to identify on stationary and all other correspondence which jurisdiction(s) in which they are licensed.

(E) Consideration of defining “incidental practice” as it relates to engineering work

(F) Enhance penalties to include progressive financial penalties and higher thresholds. Remove language “knowingly, willfully or intentionally...”

(G) Add CEU requirements, based on AIA requirements. For lapsed licenses or retired architects provide proof of 2X the annual requirement for reinstatement. Cap maximum penalty for lapsed licenses to 10 years plus penalties.

(F) Consideration of adding language defining the architect’s primary duty as indicated.

(G) Consideration of defining the title “Architect Resident”.

(H) Definition of “Interior Architecture”.

The Board now discussed how to develop the actual language to be incorporated in the regulation. Ms. Annon stated that other Boards in the Department have drafted their own revisions and presented the same to the Department for their review and comment. She also further defined the ways the Board and the Department may communicate regarding these proposed revisions going forward.

Mr. Barkin concluded this discussion noting that he will summarize the changes the Board wishes to pursue and present the same at their next regular meeting scheduled for May 18, 2018. At this point, the Board will then discuss developing a draft of the proposed language for their revisions. He will also reach out to the National Council of Architectural Registration Boards (NCARB) for any assistance they may offer.

4. Review late fees and rules for years lapsed - rescinding licenses; no further discussion was held today on this item.

5. “Emeritus Architect” title; discussion on this item was held under Agenda Item 3A.(3)(A) above.

3B. Discussion concerning use of the title ”Architect”.

There was no further discussion on this agenda item at today’s meeting

#### **4. New Business**

4A. Letter from Mr. William Caple dated January 3, 2018 concerning consideration to sit for the Architectural Registration Examination.

The Board discussed his letter in detail and noted that he will be advised in writing of the following information. In order for them to continue their consideration of his

request to sit for the Architect Registration Examination, Mr. Caple must submit a formal application to the Department of Consumer Protection. Further, the Board noted that they have established a policy for individuals who wish to be admitted to the Architect Registration Examination and do not have an *NAAB* accredited degree or are otherwise unable to satisfy *NCARB*'s education requirements as specified in the *NCARB* education standard as presently in effect. This policy must be followed and will be outlined in the Board's letter to him.

The Board will advise the applicant that applying to sit for the examination prior to the completion of his degree is unprecedented. Further, they suggest that he consider completing his degree or, if he has the opportunity, consider pursuing an *NAAB* accredited degree from his college.

In any case, the Board offers no guarantee of approval to sit for the examination. However, they believe that this policy ensures that all applications of individuals applying for consideration to sit for the *Architect Registration Examination* with similar credentials are consistent in format and thereby aid the Board in their evaluation of the same.

#### 4B. E-Mail from Milton Gregory Grew, Town of East Hartford, dated December 28, 2017, concerning the need for an Architect on a roofing project.

Mr. Grew's e-mail explains that he has a permit application pending for re-roofing a 4,500 square feet portion of a roof on a building that is over 100,000 square feet in area. He is asking the Board if it is required by statute or regulations that a licensed architect prepare construction documents for such as project.

After a detailed discussion, the Board concluded that an architectural seal is required on the roofing project outlined in this e-mail. Their decision is based upon the statutory requirements detailed in Section 20-298 of the General Statutes of Connecticut. Section 20-298 (8) which reads: *the making of plans and specifications for or supervising the erection of any building, and building addition or any alteration to an existing building, where the building, including any addition, contains less than five thousand square feet total area...*". Because this building is in excess of 5,000 g.s.f. and even though the roof area in question is less than 5,000 g.s.f. the project would still require preparation by a licensed professional.

#### 4C. Occupational Licensing Enforcement Report for Calendar Year 2017.

The Board briefly reviewed this document and thanked the Department for providing them with this information. As an aside, Mr. Barkin requested that the contact information for Ms. Janita Hamel, the Department's Supervisor of Inspectors, be given to Ms. Gina Calabro from AIA/Connecticut.

4D. The following candidates have passed the Architect Registration Examination and are recommended by the Department of Consumer Protection for licensing as Architects in the State of Connecticut; the Board voted, unanimously, to approve the following individuals for licensing as architects in the State of Connecticut and offered their congratulations on achieving this professional milestone. (Holland/Cerrone)

1. James Driscoll
2. Alexander J. McKeton
3. Christopher T. Milliard
4. Marek Patrosz
5. Ryan T. Ralston
6. Jeffrey Senatore
7. Kachatorn Tongstri

4E. Applications for licensing by waiver of examination; the following individuals were approved under Section 21a-8 of the General Statutes by the Department of Consumer Protection for licensing as architects in the State of Connecticut on the basis of waiver of examination with an NCARB Certificate Record or by Direct Endorsement; the Board acknowledged the Department's actions on the below listed applications.

1	Arnold, Anthony P.	Waiver of Examination; New York	(NCARB File No. 98157)
2	Del Vecchio, David	Waiver of Examination; New Jersey	(NCARB File No. 123540)
3	DiNardo, Russell A.	Waiver of Examination; New Jersey	(NCARB File No. 59385)
4	Dowell, Kevin R.	Waiver of Examination; Pennsylvania	(NCARB File No. 85201)
5	Dunzik, Daniel W.	Waiver of Examination; New Jersey	(NCARB File No. 142225)
6	Green, John P.	Waiver of Examination; Illinois	(NCARB File No. 35890)
7	Guskind, Wayne J.	Waiver of Examination; New Jersey	(NCARB File No. 120875)
8	Holmes, Megan	Waiver of Examination; Pennsylvania	(NCARB File No. 99810)
9	Hopkins, Justin M.	Waiver of Examination; Rhode Island	(NCARB File No. 461313)
10	Hua, Jia	Waiver of Examination; New Jersey	(NCARB File No. 117137)
11	Hudgins, Jr., James H.	Waiver of Examination; Florida	(NCARB File No. 42217)
12	Hughes, Thomas R.	Waiver of Examination; Maryland	(NCARB File No. 68448)
13	Kelly, II, Howard F.	Waiver of Examination; New York	(NCARB File No. 130450)
14	Kirschner, Christopher G.	Waiver of Examination; Florida	(NCARB File No. 57664)
15	Krapp, James J.	Waiver of Examination; New York	(NCARB File No. 98395)
16	Krull, Eric L.	Waiver of Examination; Florida	(NCARB File No. 68151)
17	Kuykendall, David	Waiver of Examination; New York	(NCARB File No. 743649)
18	Larkin, Scott R.	Waiver of Examination; Pennsylvania	(NCARB File No. 127763)
19	Malek, Frank A.	Waiver of Examination; Massachusetts	(NCARB File No. 71916)
20	Masino, Paul M.	Waiver of Examination; New York	(NCARB File No. 365104)
21	McLain, Carry D.	Waiver of Examination; Texas	(NCARB File No. 74066)
22	Morbitzer, Thomas M.	Waiver of Examination; New York	(NCARB File No. 74871)

23	Moser, Stephen A.	Waiver of Examination; New York	(NCARB File No. 51605)
24	O'Neil, David M.	Waiver of Examination; New York	Direct
25	Pereira, Christiano R.	Waiver of Examination; New Jersey	(NCARB File No. 140422)
26	Poletti, Deni	Waiver of Examination; Toronto, ON	(NCARB File No. 819707)
27	Quinn, Peter S.	Waiver of Examination; Pennsylvania	(NCARB File No. 39260)
28	Robertson, Hannah I.	Waiver of Examination; New York	(NCARB File No. 137402)
29	Rosati, Jeffrey	Waiver of Examination; New Jersey	(NCARB File No. 778948)
30	Russell, Jeremiah S.	Waiver of Examination; Florida	(NCARB File No. 120623)
31	Schindler, Matt E.	Waiver of Examination; Kansas	(NCARB File No. 67794)
32	Schneemann, Steven G.	Waiver of Examination; California	(NCARB File No. 65341)
33	Sciarrillo, Michael	Waiver of Examination; New York	(NCARB File No. 121779)
34	Slater, Sean K.	Waiver of Examination; Georgia	(NCARB File No. 85081)
35	Smith, Charles E.	Waiver of Examination; Illinois	(NCARB File No. 65930)
36	Stone, Christopher J.	Waiver of Examination; Vermont	(NCARB File No. 100132)
37	Tanay, Robert J.	Waiver of Examination; Pennsylvania	(NCARB File No. 34529)
38	Teeter, Christopher M.	Waiver of Examination; New York	(NCARB File No. 117597)
39	Thaler, Mark E.	Waiver of Examination; New York	Direct
40	Tilden, Mark D.	Waiver of Examination; Georgia	(NCARB File No. 55306)
41	Timber, Maureen C.	Waiver of Examination; New Jersey	Direct
41	Truex, Jevon E.	Waiver of Examination; Idaho	(NCARB File No. 73028)
43	Vail, Thomas	Waiver of Examination; New York	(NCARB File No. 53079)
44	Wiener, Josiah J.	Waiver of Examination; New York	(NCARB File No. 106482)
45	Wilkus, Matthew M.	Waiver of Examination; Wisconsin	(NCARB File No. 199653)

4F. Applications for the Corporate Practice of Architecture; the Department approved the following applications under Section 21a-8 of the General Statutes; the Board acknowledged the Department's actions on the below listed applications.

- Core Architects USA, Inc.  
317 Adelaide Street West, Suite 600  
Toronto, Ontario M5V 1P9

Babak Eslahjou  
Connecticut Lic. No. 13460
- HLW Architecture Connecticut LLC  
115 5<sup>th</sup> Avenue, Floor 5  
New York, New York 10003

John Gering  
Connecticut Lic. No. 9593
- RV Architect (CT) LLC  
50 Vandam Street  
New York, New York 10013

Jay Bargmann  
Connecticut Lic. No. 10573

4G. DCP Investigation Division Complaint Status Report;

It was noted that Mr. John Neumon, Investigations Director, is no longer with the Department of Consumer Protection. During the transition period prior to a new Director being hired, there was no report provided to the Board today.

4H. Any correspondence and/or business received in the interim.

No items were discussed.

**5. Comments or Concerns of any Person Present Today.**

1. Ms. Leslie O'Brien updated the Board concerning a Bill currently being addressed in the legislature dealing with the ownership requirements of Engineering and Land Surveying LLC's. In response to comments from Mr. Barkin, she assured the Board this bill will not affect the architect corporation language and that she is presenting this information for the Board's information only.

Ms. O'Brien advised the Board to keep her posted on their proposed revisions noting that the Board are the subject matter experts and the Department oversees the revisions more for administrative compliance. In addition, she also advised the Board to communicate with their lobbyists for further assistance. Relative to this Board's proposed revisions, it was noted that the new administration will determine next year's legislative agenda.

The meeting adjourned at 10:52 AM. (Holland/Cerrone) The next regular meeting of the Architectural Licensing Board is scheduled for Friday, May 18, 2018 at 9:00 AM; 450 Columbus Boulevard, North Building, Hearing Room J, Hartford, Connecticut 06103.

Respectfully Submitted,

Robert M. Kuzmich, R.A.  
Board Administrator

Upcoming Architectural Licensing Board Meeting Dates:

1. May 18, 2018
2. July 20, 2018
3. September 14, 2018
4. November 16, 2018