

ARCHITECTURAL LICENSING BOARD

Tel. No. (860) 713-6145

December 5, 2006

State of Connecticut
Department of Consumer Protection
Occupational & Professional Licensing Division
165 Capitol Avenue
Hartford, Connecticut 06106

The six hundred and seventy second meeting of the Architectural Licensing Board, held on November 17, 2006, was called to order by Chairman Mr. S. Edward Jeter at 8:37 a.m. in Room No. 121 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Board Members Present:	Paul H. Bartlett Carole W. Briggs Robert B. Hurd S. Edward Jeter Christopher Mazza	Board Member Board Member Board Member Chairman/Board Member Board Member
Others Present	Robert M. Kuzmich Steven J. Schwane Peter R. Huntsman Christopher R. Laux Diane Harp Jones Kenneth Cleveland F. Michael Ayles	License and Applications Specialist/Department of Consumer Protection Administrative Hearings Attorney/Department of Consumer Protection Attorney General's Office State Building Inspector AIA/Connecticut Examination candidate State IDP Coordinator

Note: The administrative functions of this Board are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, call Richard M. Hurlburt, Director, at (860) 713-6135.

1. Old Business

1A. Submission of the minutes of the September 22, 2006; for review and approval. Mr. Hurd amended the minutes as follows. On page four, Item 2C., second paragraph, line one, the word “*ever*” shall be changed to “*every*”. On page seven, Item 2J., paragraph three, line one, the word “*adapt*” shall be changed to “*adopt*”. ***After a thorough review, the Board voted, unanimously, to approve the minutes of the September 22, 2006 meeting as amended herein. (Hurd/Jeter)***

1B. Continuing of discussion concerning correspondence from Mr. Bruce J. Spiewak regarding the need for licensed Design Professionals on roof replacement work with State Building Inspector Mr. Christopher R. Laux, A.I.A. Mr. Laux addressed the Board. He noted that Mr. Spiewak would not be at today’s meeting but indicated to him that guidance was needed from the building code regarding roofing or re-roofing jobs. Architectural firms specializing in roofing work were concerned over plans being submitted by contractors for this work. Mr. Laux researched the new International Building Code and the existing International Building Code for information that would apply this topic of discussion and found some ambiguity in definitions regarding “repair”. He sees this issue as a question of dead load addition that could be encountered if the roofs insulation assembly is compromised. Simply a replacement of the membrane itself with a new one is usually not a problem and not considered a major alteration. If the insulation is altered, there is a potential for a disaster. Mr. Laux cited an example of this situation.

Mr. Laux suggested that when the Board addresses this issue in writing, they tie their decision in with the thermal characteristics of the roof and its effect on the structure or if the new roof is going to have a material effect on the structure such as going from an un-ballasted roof to a ballasted roof. The Building Code does specify that construction documents must be prepared by a licensed or registered design professional when the Statute requires it. Further, the requirement for construction documents can only be waived in a situation where the documents are not required to be prepared by a licensed design professional. The Building Code does give the building official this authority in this situation. When the potential to affect the structural integrity of the building, as a result of roofing work, exists, than the job requires documents prepared by a licensed design professional. The question of whether this work is done by an architect or engineer can become quite “sticky” in this situation.

Mr. Laux noted that clarifying the term “re-roofing” is a paramount. The Board must also define the extent of the proposed alteration. Mr. Jeter asked if there are other areas of construction work that need clarification. In response, Mr. Laux stated that anything that has to with the exterior cladding of the building such as residing existing buildings and dealing with the issues of both attachment and appropriateness of the material being used and any related impact this work may

have on the structure. Mr. Jeter stated that he has heard from other States how advanced and sophisticated the Connecticut Building Officials are in comparison.

The Board thanked Mr. Laux for his time today and noted the meeting was very beneficial.

1C. Continuation of discussion concerning electronic format and transmission of architectural drawings, seals, signatures, and other related items. Mr. Jeter noted that this topic came up a recent NCARB meeting he attended. It was noted that concern was raised regarding any changes made after the production of the original drawings without the consent of the licensed design professional. Apparently, there are ways to transmit documents which will not allow this to happen or if such change takes place, the seal and signature of the design professional disappears.

The question was asked regarding the legality of electronic signatures and seals relative to our State's law. Mr. Huntsman stated that the interpretation of the law, in his opinion, would be a live seal and signature and, therefore, not permitting electronic versions of the same. It was noted that this issue was initially raised by AIA/CT in response to their members inquiries and they decided to try and be in front of the issue by bringing it to the Board's attention rather than being left behind the matter in the future. Mr. Schwane presented the Board with copies of other States laws pertaining to this subject.

At this point, the Board considered that perhaps they are not yet ready to incorporate electronic seals and signatures, although the premise is interesting and they are cognizant of the presence of this format. Mr. Huntsman cautioned the Board against being on the "leading edge" in this area. It was also noted that there is no mention of signatures being required in the current law for the practice of architecture. It was noted by Mr. Hurd that in the Professional Conduct Section of the Regulation, there are indirect references yet under the Section that discusses Seals, there is no specific directive as to what is done with the same. After extensive discussion, the Board then decided to consider some proposed changes addressing electronic seals and signatures. Mr. Schwane volunteered to create some draft proposals.

1D. Update from Mr. Steven J. Schwane regarding proposed regulation concerning filing of maps in Town Records. He presented the Board with State Library's initial draft of proposed changes noting that their format is in error or at least not consistent with that of Department's. Mr. Schwane also reviewed the specific changes item by item with the Board. He did note that there are things about their regulations that he does not like but stated that they are not the Department's to change.

Mr. Hurd stated that with the increased presence of planned communities over the last four or five years, planning and zoning authorities are requiring that more than

just site plans and survey maps be filed on the land records. When these documents are filed, the Town requires a live seal and the current regulations only allow the seals of engineers or surveyors. The purpose of these proposed changes is to inform Town Clerks that Architects and Landscape Architects can also provide their seals on plans prepared by them within the definition of their practice.

Mr. Schwane explained that these revisions must be put in the proper legal format and that a public hearing must be held. The Board believes that the revisions are moving in the right direction. Mr. Huntsman noted that a public hearing is not required provided that notice of such changes is published in the Connecticut Law Journal and provide an opportunity to accept comment from the public. Mr. Schwane noted that a hearing is more the Department policy.

2. New Business

2A. Appearance before the Board by Mr. Kenneth E. Cleveland regarding his qualifications to sit for the Architect Registration Examination. Mr. Cleveland addressed the Board and presented them with his resume and portfolio of his work. The Board asked Mr. Hurd if he would step down to review this candidate's application since he developed an expertise in such applications. Mr. Hurd stated that he usually speaks directly to the candidate during the course of his review. In response to an inquiry from Mr. Hurd regarding his educational background, Mr. Cleveland noted that after completion of his undergraduate's degree, he enrolled in a masters program in architecture but could not complete it due financial and health reasons. Mr. Hurd cautioned Mr. Cleveland that if the Board allows him to take the exam and he is successful in passing the same, he faces the issue of reciprocity with other States. Mr. Jeter explained the *Broadly Experienced Architect* method of application for *NCARB Certification* as an option for Mr. Cleveland in the future. Mr. Jeter encouraged Mr. Cleveland to pursue this application procedure shortly after passing his examination.

Mr. Hurd informed the Board that he will review Mr. Cleveland's portfolio and related material and report back to the Board at their January 19, 2007 meeting.

2B. Update from Intern Development Program (IDP) State Coordinator Mr. F. Michael Ayles. Mr. Ayles explained that as of the end of 2004, he became the State *Intern Development Program (IDP)* Coordinator and how that came about. He noted that although he has come before this Board before for other matters, his purpose here today is to formally introduce himself to the Board in his new capacity. Mr. Ayles offered his services and hopes to be a resource to the Board.

2C. Letter from AIA/CT, dated October 2, 2006, regarding correspondence they received from Mr. Harry J. Danos, AIA. Ms. Harp Jones stated that the question Mr. Danos is asking has been put aside for many years and that AIA/CT has no

formal opinion on this matter. She wanted to bring this letter before the Board again for their input. The issue of using the title of architect for a retired individual such as Mr. Danos presents problems. Mr. Danos wants to be able to continue to practice on a pro-bono basis and maintain the title without paying the annual fee. This conflict has been and continues to be a problem for the Board. Other States policies relative to this issue were discussed. Mr. Bartlett asked if this Board is empowered to interpret the regulations so as to allow a retired architect to still use the title. In response, Mr. Huntsman noted that the Statutes specifically state that use of the title architect is not allowed unless the individual has obtained a license in this State.

The “common sense” use of the title “architect” was discussed in terms of an individual’s formal education and training in architecture and his/her retiree status. Mr. Bartlett asked if this issue really warrants major legislative effort and political capitol. He asked if there is a groundswell of people clamoring for such a change. Ms. Jones noted that in her tenure with AIA/CT, this is the second time she has brought this issue before the Board and from the same person. There was no further discussion.

2D. The following candidates have passed the *Architect Registration Examination* and are recommended by the Department of Consumer Protection for licensing as architects in the State of Connecticut; ***the Board voted, unanimously, to approve the following individuals for licensing as architects in Connecticut: (Briggs/Bartlett)***

1. Scott H. Allen
2. Hoon Hwang
3. Peter C. Jelley
4. Elizabeth Tilney

2E. Applications for reciprocal licensing; the following individuals are recommended by the Department of Consumer Protection for licensing as architects in the State of Connecticut on the basis of waiver of examination with an NCARB Certificate Record or by Direct Endorsement; ***the Board voted, unanimously, to approve the following individuals for licensing as architects in the State of Connecticut. (Briggs/Bartlett)***

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| 1. Avetta, Peter E. | Waiver of Examination; Pennsylvania | (NCARB File No. 27920) |
| 2. Azzalino, William J. | Waiver of Examination; California | (NCARB File No. 28245) |
| 3. Baer, John A. | Waiver of Examination; Michigan | (NCARB File No. 49798) |
| 4. Berry, George | Waiver of Examination; New York | (NCARB File No. 70552) |
| 5. Brundige, Marc W. | Waiver of Examination; Texas | (NCARB File No. 54333) |

6.	Businelli, David L.	Waiver of Examination; New York	Direct
7.	Chafee, Jr., Robert S.	Waiver of Examination; Florida	(NCARB File No. 50144)
8.	Climans, David	Waiver of Examination; New York	(NCARB File No. 96885)
9.	Cook, Karen A.	Waiver of Examination; New York	(NCARB File No. 118385)
10.	Cutler, James L.	Waiver of Examination; Washington	Direct
11.	Davis, Michael R.	Waiver of Examination; New York	(NCARB File No. 71046)
12.	DiNicola, Anthony	Waiver of Examination; Texas	(NCARB File No. 31649)
13.	Ellis, Lewis A.	Waiver of Examination; Tennessee	(NCARB File No. 13618)
14.	Farmer, Brent G.	Waiver of Examination; Virginia	Direct
15.	Granger, Terrence E.	Waiver of Examination; Michigan	(NCARB File No. 103495)
16.	Helberger, Daniel	Waiver of Examination; New York	Direct
17.	Holecek, Ronald J.	Waiver of Examination; California	(NCARB File No. 41248)
18.	Hook, Erin M.	Waiver of Examination; New York	(NCARB File No. 103395)
19.	Hupy, Jerry L.	Waiver of Examination; South Carolina	(NCARB File No. 63709)
20.	Johnson, Charles G.	Waiver of Examination; California	(NCARB File No. 115261)
21.	Johnson, Grayling L.	Waiver of Examination; New Jersey	(NCARB File No. 119887)
22.	Kish, Georgina	Waiver of Examination; Massachusetts	(NCARB File No. 61224)
23.	Kouri, Craig R.	Waiver of Examination; Georgia	(NCARB File No. 86787)
24.	Kudrzycki, Michal J.	Waiver of Examination; New York	(NCARB File No. 106124)
25.	Ladd, Christopher M.	Waiver of Examination; Rhode Island	(NCARB File No. 65860)
26.	LeBlanc, Michael R.	Waiver of Examination; Pennsylvania	(NCARB File No. 90940)
27.	Lo, Irene Wai-Man	Waiver of Examination; California	(NCARB File No. 115191)
28.	Lynch, Michael E.	Waiver of Examination; Florida	(NCARB File No. 67100)
29.	MacDonell, Craig G.	Waiver of Examination; Michigan	(NCARB File No. 124228)
30.	Mickow, John M.	Waiver of Examination; California	(NCARB File No. 100535)
31.	Monehyn, Gary N.	Waiver of Examination; New Hampshire	(NCARB File No. 71623)
32.	Neary, John M.	Waiver of Examination; New York	Direct
33.	Neary, Michelle T.	Waiver of Examination; New York	Direct
34.	Parisi, David P.	Waiver of Examination; New York	(NCARB File No. 120177)
35.	Pine, Aaron W.	Waiver of Examination; Massachusetts	Direct
36.	Quinn, Kathryn	Waiver of Examination; Illinois	Direct
37.	Ross, Janet D.	Waiver of Examination; Massachusetts	(NCARB File No. 103078)
38.	Roszkowski, Dan J.	Waiver of Examination; Illinois	(NCARB File No. 98563)
39.	Seifter, Roger H.	Waiver of Examination; New York	(NCARB File No. 56765)
40.	Smith, Donald D.	Waiver of Examination; Florida	(NCARB File No. 19200)
41.	Smith, Gregory R.	Waiver of Examination; New York	Direct
42.	Syvertsen, Kenneth D.	Waiver of Examination; New York	Direct
43.	Whalen, Paul L.	Waiver of Examination; New York	(NCARB File No. 84875)
44.	White, Jr., John N.	Waiver of Examination; Georgia	(NCARB File No. 81151)
45.	Woelfling, Robert J.	Waiver of Examination; New York	Direct
46.	Wohl, Margaret E.	Waiver of Examination; Massachusetts	(NCARB File No. 45243)
47.	Zorzi, Gregory P.	Waiver of Examination; Massachusetts	(NCARB File No. 75494)

2F. Application for the Corporate Practice of Architecture; the Department has reviewed and recommends for approval the following application; *the Board voted, unanimately, to approve the following applications for the corporate practice of architecture in Connecticut: (Briggs/Bartlett)*

Andrew Churchill Architect, PC
7222 N. Shadeland Avenue, #200
Indianapolis, Indiana 46250

Andrew Churchill, CEO
Connecticut Lic. No. 8815

2G. Application for Joint Corporate Practice of Architecture & Professional Engineering; the Department has reviewed and recommends for approval the following applications; ***the Board voted, unanimously, to approve the following application for the joint corporate practice of Architecture and Professional Engineering in Connecticut: (Briggs/Hurd)***

Viridian Energy & Environmental, LLC
50 Washington Street
Norwalk, Connecticut 06854

Adrian N. Tuluca CEO
Connecticut License No. 019062

2H. Update from Mr. Steven J. Schwane from the Consumer Protection's Legal Division regarding any Board issues. Mr. Schwane noted that he has no issues to discuss at present.

2I. "CHRO Reviews" CHRO CRITERIA PER SECTION 46a-80; it was noted by Mr. Jeter that there are none before the Board today.

2J. Any correspondence and/or business received in the interim.

1. Mr. Jeter noted that at the National Meeting there was discussion about the overall preparedness for disaster especially in light of Hurricane Katrina and its effects on the State of Louisiana. He noted the State of Rhode Island has begun developing a disaster plan. All present discussed "Good Samaritan Laws" relative to emergency situations and the laws of Connecticut.

2. Ms. Harp Jones extended personal invitations on behalf of AIA/CT to all Board members to attend a reception for newly licensed (by examination) Connecticut architects on September 19, 2007.

The meeting adjourned at 10:03 a.m. (Briggs/Bartlett) The next regular meeting of the Architectural Licensing Board is scheduled for Friday, January 19, 2007 at 8:30 a.m.; State Office Building; Room 121; 165 Capitol Avenue, Hartford, Connecticut.

Respectfully Submitted,

Robert M. Kuzmich, R.A.
Board Administrator