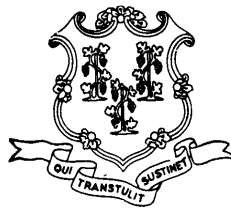


STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
 License Services Division
 450 Columbus Blvd, Ste 801
 Hartford, CT 06103
 Email: dcp.licenseservices@ct.gov
 To apply online visit: www.ct.gov/dcp/apply



For Official Use Only

Application for Home Improvement Salesperson Registration

In accordance with the CGS Chapter 400 "Salespersons means any individual who (a) negotiates or offers to negotiate a home improvement contract with an owner or (b) solicits or otherwise endeavors to procure by any means whatever, directly or indirectly, a home improvement contract from an owner on behalf of a contractor."

Exception: A legal entity that is registered as a home improvement contractor allows its corporate officers, members or partners to sell home improvement contracts on behalf of the legal entity.

Instructions

- All sections on this application must be completed.
- The Home Improvement Contractor must authorize and sign this form.
- The completed application must be accompanied by a check or money order in the amount of **\$160.00** made payable to "Treasurer, State of Connecticut." Application fees are non-refundable.
- You are not authorized to solicit on behalf of the contractor until this application has been reviewed and approved by this department. Registration certificates are non-transferable.
- All registrations expire annually on November 30th. Renewal fee: \$160.00. All new applications received and approved September 1st – November 30th will be given an expiration date of November 30th of next year.
- Mail the completed application and the applicable fee to the above address.

Applicant Information

Name of Salesperson				
Residence Street Address		City	State	Zip Code
Telephone Number	Email Address to be used for all correspondence			
Social Security Number	Date of Birth	Driver's License Number	State	

Contractor Information

Name of Contractor				
Street Address		City	State	Zip Code
Business Telephone Number	Email Address to be used for all correspondence			
Home Improvement Contractor Registration Number				

Relevant Information

- 1. Have you ever been convicted of a felony? Yes No If Yes, attach a statement including the date(s) and nature of conviction(s), the court(s) where the cases were disposed of and a description of the circumstances.
- 2. Have any court judgments or administrative orders been issued against you or any person, company or entity that is affiliated with you as a result of your home improvement activities in any state? Yes No If Yes, provide a written notarized statement of the facts including the disposition and attach to this application.
- 3. Have you previously held a CT Home Improvement Salesperson or Contractor Registration? Yes No
If Yes, when? _____ Registration Number _____

Certification to be completed by Home Improvement Contractor

I certify, under penalty of law (Section 53a-157, Class A Misdemeanor) that the above provided information in this application is the truth to the best of my knowledge.

This is to certify that _____
Name of Salesperson
of _____
Residence Address
is authorized to solicit on behalf of the undersigned registered contractor

Signature Title Date

Statement to be completed by Salesperson

I certify, under penalty of law (Section 53a-157, Class A Misdemeanor) that the above provided information in this application is the truth to the best of my knowledge.

Signature of Salesperson Date