

- How to Search for an User using the Global Address
 - 1. From the Home Screen, tap **Contacts**



2. Tap on **Groups**

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3. Tap on Exchange ActiveSync Global Address List

	Groups	Done
Sh	low All Contacts	
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Sk	ype for Business Contacts	
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Ex	change ActiveSync Global Addr	ess List
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4. On the search tab type the last name of the user and tap search on the bottom



5. Tap on the user name from the list or press hard on the user name to see a pop up with the information



Tap on User

Hard Press on User

 Both ways are correct and it will show you the same information, it's just a matter of preference for the user, on both scenarios you have the options to Call, Message, and E-mail