



STATE OF CONNECTICUT
COMMISSION ON FIRE PREVENTION AND CONTROL
OFFICE OF STATE FIRE ADMINISTRATION



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***MOTIONS OF THE SEPTEMBER 24, 2013 MEETING OF
THE COMMISSION ON FIRE PREVENTION AND CONTROL***

Attendance:

Vice Chairman Kowalski called the meeting to order at 9:36 a.m. with the following members present: Commissioners Abbott, Bridges, Cooper, Dagon, Hilbert, Mitchell, Nicol, Nelson and Stankye

Staff members, Jeffrey J. Morrisette, State Fire Administrator; Adam Piskura, Director of Training; William Trisler, Director of Certification were present. As well as two guests: Gary Ruggiero, DEMHS and Michael Anzellotti, CFA Storekeeper

1. Call to Order/Pledge of Allegiance/Introduction of Guests

Vice Chairman Kowalski recognized the new Commissioner, Jeff Bridges.

2. Approval of the July 29, 2013 Meeting Minutes

*A MOTION was made by Commissioner Nelson and **SECONDED** by Commissioner Hilbert to approve the Minutes of the July 29, 2013 meeting. Motion carried.*

3. Committee Report: Staff Report for July 15, 2013 – August 14, 2013

*A MOTION was made by Commissioner Hilbert and **SECONDED** by Commissioner Nelson to approve the Staff Report for July 15, 2013 – August 14, 2013. Motion carried.*

Committee Report: Staff Report for August 15, 2013 – September 14, 2013

*A MOTION was made by Commissioner Hilbert and **SECONDED** by Commissioner Cooper to approve the Staff Report for August 15, 2013 – September 14, 2013. Motion carried.*

4. Unfinished Business:

- a. **DESPP Budget/Staffing Update**
- b. **CSFA Education Committee Report**
- c. **CFA/HCRFS Construction Project Update**
- d. **Instructor Teaching Policy Revision**

*A MOTION was made by Commissioner Hilbert and **SECONDED** by Commissioner Mitchell to adopt the revised Instructor Teaching Requirements as set forth by Messrs. Piskura and Trisler. Motion carried.*

- e. **Draft Certification Regulations**

5. New Business:

a. Election of Officers:

Chairman: Carozza
Vice Chairman: Kowalski
Secretary: Stankye

Vice Chairman Kowalski called on Commissioner Nicol to chair the Nominations Committee.

Commissioner Nicol opened nominations for the election of officers. He began with the nomination for the Office of Chairman.

Commissioner Nicol called for a motion to nominate a Chairman.

*A **MOTION** was made by Commissioner Cooper and **SECONDED** by Commissioner Mitchell to nominate Peter Carozza as Chairman. Motion carried.*

Commissioner Nicol called for any additional nominations. As no other nominations were received Commissioner Nicol called for a motion to close nominations and to direct the Secretary to cast one ballot for Chairman Carozza.

Commissioner Nicol called for a motion to open nominations for the position of Vice Chairman.

*A **MOTION** was made by Commissioner Stankye and **SECONDED** by Commissioner Cooper to nominate Kevin Kowalski as Vice Chairman. No further nominations. Motion carried.*

Commissioner Nicol called for a motion to open nominations for the Office of Secretary.

*A **MOTION** was made by Commissioner Hilbert and **SECONDED** by Commissioner Mitchell to nominate Charles Stankye as Secretary. Motion carried.*

Commissioner Nicol called for any additional nominations. As no other nominations were received Commissioner Nicol called for a motion to close nominations and to direct the Vice Chairman to cast one ballot for Secretary Stankye.

Commissioner Nicol congratulated the newly elected officers and turned the meeting back to Vice Chairman Kowalski.

b. 2012/2013 CFPC Division Annual Report

*A **MOTION** was made by Commissioner Nelson and **SECONDED** by Commissioner Hilbert to accept the 2012/2013 CFPC Division Annual Report. Motion carried.*

c. Q Endorsement Testing Overview

d. Facility Use Fee Schedule

*A **MOTION** was made by Commissioner Mitchell and **SECONDED** by Commissioner Cooper to adopt the revised proposed CFA fee Schedule. Motion carried.*

e. CT Fire Chiefs Association Support Request

*A **MOTION** was made by Commissioner Nicol and **SECONDED** by Commissioner Abbott to approve the two requests by the Connecticut Fire Chiefs Association: Wall space for a plaque and for a telephone contact line to be established at CFA for CFCA use. Motion carried.*

6. Comments from the public

7. Matters to be raised by Commissioners and Staff

8. Adjournment


A MOTION was made by Chairman Stankye and SECONDED by Commissioner Cooper to adjourn the meeting. Motion carried.

Vice Chairman Kowalski adjourned the meeting at 11:40a.m.

Next Meeting – October 29, 2013 @ 9:30am at the Connecticut Fire Academy

Dated:

Nov. 26, 2013



Charles M. Stankye, Jr. Secretary

Commission on Fire Prevention and Control