



STATE OF CONNECTICUT  
COMMISSION ON FIRE PREVENTION AND CONTROL  
OFFICE OF STATE FIRE ADMINISTRATION



TEL: (860) 627-6363

Jeffrey J. Morrissette  
State Fire Administrator

34 PERIMETER RD. WINDSOR LOCKS, CONNECTICUT 06096

**MOTIONS OF THE MAY 29, 2012 MEETING OF  
THE COMMISSION ON FIRE PREVENTION AND CONTROL**

**Attendance:**

Vice Chairman Kowalski called the meeting to order at 7:03 p.m. with the following members present: Commissioners Cooper, Dagon, Hilbert, Kowalski, Nicol, Ross and Stankye.

Staff members, Jeffrey J. Morrissette, State Fire Administrator; Holly King, Secretary; Adam Piskura, Director of Training and Eric Munsell, Program Manager were present.

The meeting began on an "informational basis" due to lack of a quorum.

Commissioner **Victor Mitchell** arrived at **7:30p.m.** in which at that time we were able to proceed with the meeting as scheduled due to a quorum now being in place.

**"AGENDA"**

**1. Call to Order/Pledge of Allegiance/Introduction of Guests**

**2. Approval of minutes *February 28, 2012 Meeting Minutes, March 27, 2012 Meeting Minutes & April 24, 2012 Meeting Minutes***

*A MOTION was made by Commissioner Hilbert and SECONDED by Commissioner Ross to approve the Minutes of the February 28, 2012 meeting. Motion carried.*

*A MOTION was made by Commissioner Mitchell and SECONDED by Commissioner Stankye to approve the Minutes of the March 27, 2012 meeting. Motion carried.*

*A MOTION was made by Commissioner Nicol and SECONDED by Commissioner Mitchell to approve the Minutes of the April 24, 2012 meeting. Motion carried.*

**3. Committee Reports: *Staff Report for February 15, 2012 – March 14, 2012; Staff Report for March 15, 2012 – April 14, 2012 & Staff Report for April 15, 2012 – May 14, 2012***

*A MOTION was made by Commissioner Stankye and SECONDED by Commissioner Nicol to approve the Staff Report for February 15, 2012 – March 14, 2012. Motion carried.*

*A MOTION was made by Commissioner Hilbert and SECONDED by Commissioner Mitchell to approve the Staff Report for March 15, 2012 – April 14, 2012. Motion carried.*

*A MOTION was made by Commissioner Ross and SECONDED by Commissioner Nicol to approve the Staff Report for April 15, 2012 – May 14, 2012. Motion carried.*

**4. Unfinished Business:**

- a. DESPP Consolidation Budget/Staffing Update
- b. CSFA Education Committee Report
- c. CFA/HCFEP Construction Project Update
- d. 2012 Legislative Session Update
- e. LMS Project

**5. New Business:**

- a. Fee Policy Subcommittee

*A MOTION was made by Commissioner Nicol and SECONDED by Commissioner Ross to form a Fee Policy Subcommittee. Motion carried.*

- b. Fire Officer I/II Proposal

*A MOTION was made by Commissioner Nicol and SECONDED by Commissioner Stankye to Propose Fire Officer I/II Combined Course option not in lieu of, but in addition to the current Fire Officer I and Fire Officer II courses being offered separately. Motion carried.*

- c. Recruit Entrance Requirements
- d. June Fire School Update

**6. Comments from the public**

**7. Matters to be raised by Commissioners and Staff**

**8. Adjournment**

*A MOTION was made by Commissioner Mitchell and SECONDED by Commissioner Dagon to adjourn the meeting. Motion carried.*

Vice Chairman Kowalski adjourned the meeting at 8:40 p.m.

Next Meeting – June 26, 2012 @ 9:30am at the Connecticut Fire Academy

Dated:

*June 26, 2012*



Charles M. Stankye, Jr. Secretary  
Commission on Fire Prevention and Control