

STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH/ VITAL RECORDS

REQUEST FORM FOR COPY OF ORIGINAL BIRTH CERTIFICATE OF ADOPTED PERSON

As of July 1, 2015, certain persons are eligible to obtain a copy of an original birth certificate of an adopted person without a court order. To be eligible to obtain a copy of an original birth certificate of an adopted person without a court order, the following criteria must be met:

The requester is the adopted person named in the birth certificate and at least 18 years old, or the requester is the adopted person's adult child or grandchild; and

The adoption was finalized on or after October 1, 1983.

All requests that do not meet the above criteria must be accompanied by a court order permitting the release of the original birth certificate.

Original records of adopted persons are stored off-site and therefore are not available for walk-in service.
You must complete this form and mail your request to the address below.

ADOPTION INFORMATION (Please Print)

ADOPTIVE NAME: _____
FIRST MIDDLE LAST NAME

DATE OF BIRTH: / / PLACE OF BIRTH: _____
MONTH DAY YEAR TOWN/CITY

ADOPTIVE MOTHER'S MAIDEN NAME: _____
FIRST MIDDLE MAIDEN NAME

ADOPTIVE FATHER'S FULL NAME: _____
FIRST MIDDLE LAST NAME

PERSON MAKING THIS REQUEST:

NAME: _____
FIRST MIDDLE LAST NAME

ADDRESS: _____
NUMBER STREET

TOWN/CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE NO.: _____ E-MAIL ADDRESS (optional): _____

SIGNATURE: X _____

RELATION TO PERSON NAMED IN CERTIFICATE: _____

REASON FOR MAKING REQUEST: _____

SUBMIT A COPY OF CURRENT PHOTO IDENTIFICATION (Ex: valid driver's license, passport, state issued ID)
IF YOU ARE THE ADOPTED PERSON'S ADULT CHILD OR GRANDCHILD, SEND DOCUMENTATION VERIFYING RELATIONSHIP TO REGISTRANT (Ex: birth certificates)
SEND COURT ORDER IF APPLICABLE
SEND MONEY ORDER IN THE AMOUNT OF \$65.00 MADE PAYABLE TO "TREASURER, STATE OF CONNECTICUT". DO NOT SEND CASH
MAIL REQUEST AND \$65.00 PAYMENT TO:

DEPARTMENT OF PUBLIC HEALTH/ VITAL RECORDS UNIT
410 CAPITOL AVENUE, MS#11 VRS
PO BOX 340308
HARTFORD, CONNECTICUT 06134

REQUESTING A BIRTH CERTIFICATE FOR A PERSON WHO WAS ADOPTED

How Do I Request an Uncertified Copy of an Original Birth Certificate of an Adopted Person?

If a new birth certificate is created at the time a person is adopted, the original birth certificate is sealed in a confidential file.

As of July 1, 2015, certain persons are eligible to obtain an uncertified copy of an original birth certificate of an adopted person without a court order. To be eligible you must be the person named on the original birth certificate and at least 18 years old, or such person's adult child or grandchild, *and* the adoption must have been finalized on or after October 1, 1983.

Uncertified copies of original birth certificates are for informational purposes only. It is a superseded certificate that has no legal purpose. It cannot be used for legal proof of identity or as a substitute for an official certified birth certificate.

Health History of Biological Family:

- If you are eligible to request a copy of an original birth certificate without a court order, complete the [Application For Copy of Original Birth Certificate for Adult Adoptees](#)
Submit the completed application to the State Vital Records Office along with a photocopy of a government issued photographic identification, such as a driver's license, passport, or other government issued photo ID. Do not submit originals. Also, send the applicable fee (\$65). If you are the adopted person's adult child or grandchild, you must also send documentation (such as a birth certificate) verifying the relationship to the registrant.
- If you do not meet the requirements above, state law requires a court order allowing the release of the original birth record. After receiving the court order, follow the directions on how to order an original certificate of an adopted person mentioned above. Be sure to include the original court order along with your application.

Requests for Original Birth Certificates of Adopted Persons are processed by the State Vital Records Office only. Original records of adopted persons are stored off-site and therefore are not available for walk-in service. If the State Vital Records Office is unable to locate an original birth certificate, the \$65 fee will be returned to the requester.

Health History information related to the adopted person's birth family may be available at the Department of Children and Families. Also, there may be a form on file at the Department of Children and Families indicating whether a birth parent would like to have contact with the adopted person, or the adopted person's child or grandchild. To find out whether this information is available and to obtain this information go to the [Department of Children and Families website](#) or contact them at:

DCF/Adoption Search Unit
505 Hudson Street, 10th Floor
Hartford, Connecticut 06106
(860) 550-6582